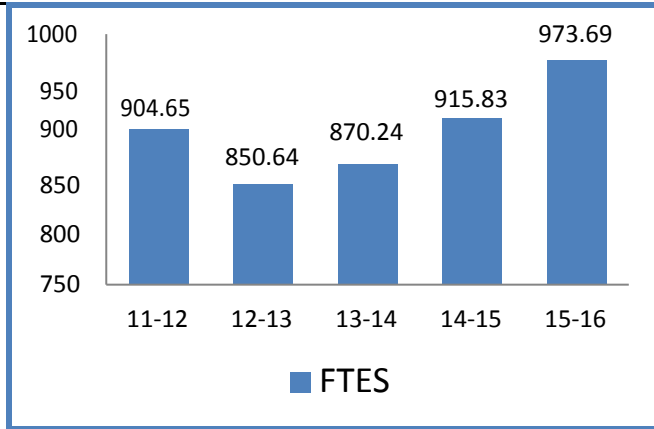
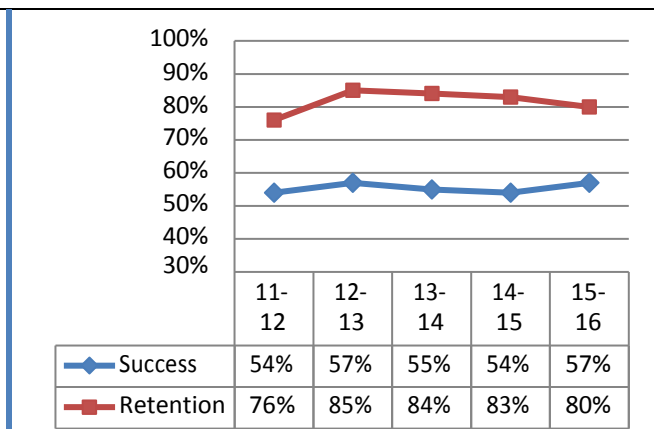


## ENGLISH — 2015-2016



	10-11	11-12	12-13	13-14	14-15	15-16
Duplicated Enrollment	6,999	6,894	6,461	6,679	7,024	7,462
FTEF	64.91	65.83	63.58	64.10	68.23	72.23
WSCH per FTEF	423	412	401	407	403	404



	10-11	11-12	12-13	13-14	14-15	15-16
Sections	260	260	257	270	282	304
% of online enrollment	9%	9%	11%	10%	12%	12%
Degrees awarded	N/A	N/A	N/A	2	2	10
Certificates awarded	N/A	N/A	N/A	N/A	N/A	N/A

Data includes: SBVC, SOFF and SBBHS

**Description:** The SBVC English Department offers a comprehensive program of classes designed to help students improve literacy levels and study skills. Our courses are designed for transfer students, students seeking an AA Degree or Career Certificate, basic skills students, AA-T English Degree majors, and ESL students. Our courses are designed to foster practical and academic writing, critical thinking, comprehension skills, and communication skills.

**Assessment:** From 2013/14-2015/16 there has been a significant increase in FTES of 130. This 12% increase paired with consistent WSCH, retention, and success rates indicate a strong, stable department that is able to grow and keep classes full while meeting student needs without compromise. Though not sustainable over time, the 12% increase was achieved with no additional full-time faculty. The increase in FTEF is consistent with the need increases in FTES and enrollment and supports the need to hire more full-time faculty: current load for 36 full-time faculty vs. current # of actual FT faculty-17. It is expected that the department WSCH will always be lower than the college norm due to contractually set class caps that the WSCH formula does not consider. Online courses are still 12% of offerings, which means more online sections due to rise in FTES/classes offered overall. The number of AA-T English degrees has increased 500% indicating the department's degree program is maturing and the department's outreach is successful.

**Department Goals:** **1.** Hire 2 FT, tenured faculty; **2.** Promote AA-T English Degree, expand Lit. course offerings; **3.** Create course, career, transfer pathways for English majors; **4.** Increase reassigned time for Lead Writing Center instructor, and increase Writing Center budget to \$80,000.00; **5.** Explore possibility of pre/post assessment workshops; **6.** Prepare for CAI and Canvas, and OEI; **7.** Create 2<sup>nd</sup> Puente cohort; **8.** Promote college-wide minimum academic writing standard; **9.** Explore the possibility of expanding summer bridge. **10.** Maintain technical support for dept. laptops in B213. **(corresponding actions are listed below)**

**Challenges:** Not enough classrooms to accommodate number of sections needed; the current FT to PT ratio is below 51% currently 48%; not sufficient administrative support to function effectively & efficiently with a large department of 50 PT faculty and 17 FT faculty. **Opportunities:** CAI, OEI, and Canvas; Strong Workforce, SSSP; non-credit offerings; 2<sup>nd</sup> Puente Program cohort by FA17.

**Action Plan:** **1.** Submit program review request for 2 FT faculty; **2.** Increase # of literature classes to expand lit. offerings and maintain updated Bb community to promote AA-T Degree; **3.** Create career information sheets for students and counselors; **4.** Submit Program Review requests for Writing Center budget & reassigned time; **5.** Form assessment sub-committee, meet with colleagues in Math and Reading; **6.** Encourage faculty to attend training; **7.** Work with counseling to identify and train 2<sup>nd</sup> counselor and English faculty team, attend Puente training; **8.** Facilitate Prof. Dev. workshops to direct faculty to the *Brief Digital Guide to Academic Writing* developed by English faculty; **9.** Form sub-committee to work with Counseling and Student Services to create an academically focused English component or the Summer Bridge program. **10.** Submit Program Review requests for laptop cart technical support.